Application to Use On-Premises Facilities for Research, Scholarship or Creative Activities

Under Washington State’s Stay Home, Stay Healthy Order

**Western Washington University**

Form updated 4-7-2020

Complete the questions using the decision tree and guidance posted at <https://rsp.wwu.edu/>.

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| **Principle Investigator** | **Department** | **Contact Info.** |
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**Individuals who would need to use on-premises facilities under your request. Include yourself if applicable**:

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| --- | --- | --- | --- | --- |
| **Name** | **W#** | **Faculty/Staff/Student** | **Email** | **Cell number** |
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**Please answer the questions on the following page.**

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\_\_\_\_ requires consent of AMSEC (Stephen McDowall)

\_\_\_\_ requires consent of SPMC (Brian Bingham)

\_\_\_\_ requires consent of STS (David Patrick)

**Describe the building and room locations, dates and times for the activities to be performed.**

*Example: All work will occur on the 5th floor of the ES Building. JD and ET will perform experiments in rooms ES504 and ES505 on April 12, and April 14-18, between 8 AM – 2 PM. GH will work in ES508 M,T,W for three weeks beginning April 20th between 9 AM – 1 PM.*

**Briefly describe the activities to be performed on-premises, including who will be doing what.**

*Example: JD and ET will express and purify proteins, prepare reagents and acquire CD spectra and calorimetry data. GH will prepare samples from JD and ET for HPIC analysis by SciTech staff.*

**Describe your access plans.**

*Example: JD and ET have building keys and room keys. GH has a room key but no building key. She will contact Public Safety to be let into the building*.

**Describe your hygiene and safety plans**.

*Example: JD and ET will perform potentially hazardous work requiring a second person to be present at all times. GH can work safely alone and will check in by phone with JD at the beginning and end of each on-premises work period. ES504 is a large room with a central bench divider enabling social distancing while allowing JD and ET to occupy the room together. GH will work by herself in ES508. All workspaces will be sanitized using … Additional safety and hygiene steps include … All three researchers will self-assess their health each day before leaving home following guidelines from Whatcom County Public Health.*

**Describe any other on-premises resources required for the work (e.g. STS, AMSEC, non-routine custodial services, hazardous waste disposal)**.

*Example: The work will generate approximately 2 L of flammable waste each week. This will be stored in the waste hood in ES504. Hazardous waste pickup is requested once each week during April. The HPIC instrument in STS is also required. I have spoken to STS staff about this and they are prepared to run our samples if this application is approved.*

**Describe why you believe this activity should be allowed to occur on-premises under the Governor’s Stay Home, Stay Healthy order. Refer to the decision tree and cite the specific qualifying criteria and your rationale. If citing the completion of a thesis defense criterion, please confirm that the student’s committee members agree the student is otherwise on track to graduate Spring Quarter.**

*Example: I believe the activities should be allowed for two reasons: (1) “The research is essential to meet thesis requirements for a final defense Spring Quarter” All three researchers are Master’s students and scheduled to defend their theses Spring quarter and need to complete these final experiments in order to do so. I have spoken to each of their thesis committee members and they all agree that the students are otherwise on track to complete their degrees this quarter. (2) “The work is in an area of biological, biomedical research or public health research” The research is aimed at developing new therapies to treat human health problems, specifically in this case, treatments for Alzheimer’s-related memory loss.*